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| EUROPEAN FEDERATION OF **RADIO OPERATED MODELAUTOMOBILES**    **Logo  Description automatically generated**  **REFEREE'S REPORT**  **RACE MEETING:**  **SECTION:**  **CLASS:**  **DATE:**  **VENUE:**  **NATIONAL FEDERATION:**  **CHIEF REFEREE:**  **REFEREE(S):** |

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| **IMPORTANT**  **TO ENSURE THAT BOTH THE DEPOSIT FOR THE MEETING. AND ANY REFEREE'S EXPENSES (ACCORDING TO THE HANDBOOK) ARE PAID, ALL PARTS OF THIS FORM MUST BE SENT TO THE UNDERNOTED OFFICIALS WITHIN TWO WEEKS OF THE MEETING DATE**  **1. E.F.R.A. SECTION CHAIRMAN**  **2. E.F.R.A. GENERAL SECRETARY**  **3. RACE DIRECTOR** | |
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| **E.F.R.A.**  **HANDBOOK**  **REFERENCE** | SUBJECT | **YES**  **----**  **GOOD** | **FAIR** | **NO**  **---**  **BAD** |
| **3.2/3** | **Was the race meeting approved by EFRA (seen)** |  |  |  |
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| **Section 5.** | **GENERAL REQUIREMENTS** |  |  |  |
| **5.1.1.** | **Access** |  |  |  |
| **5.1.2.** | **Parking** |  |  |  |
| **5.1.3.** | **Spectator area** |  |  |  |
| **5.1.4.** | **Public convenience** |  |  |  |
| **5.1.5.** | **Refreshments** |  |  |  |
| **5.1.6.** | **Electricity supply** |  |  |  |
| **5.1.7.** | **Hotel accomodation** |  |  |  |
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| **Section 5.2** | **ACCOMODATION AT TRACK** |  |  |  |
| **5.2.1.** | **Enough room for all drivers** |  |  |  |
| **5.2.2.** | **Drivers rostrum according to rules** |  |  |  |
| **5.2.4.** | **Transmitter compound protected and guarded** |  |  |  |
| **5.2.9.** | **Separate area for Referees** |  |  |  |
|  | **Communication to Rostrum/Flag Marshall/Time keepers** |  |  |  |
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| **Section 5.3** | **SAFETY** |  |  |  |
| **5.3.3.** | **Was safety of spectators secured** |  |  |  |
| **5.3.6/7.** | **First aid present** |  |  |  |
| **5.3.9.** | **Insurance policy checked** |  |  |  |
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| **Section 5.4** | **LAPCOUNTING** |  |  |  |
| **5.4.1.** | **Were two separate systems in use** |  |  |  |
| **5.4.2.** | **Did both systems work properly (checked)** |  |  |  |
| **5.4.7/8.** | **Were results published in time** |  |  |  |
|  | **Did Officials continually check lapcounting system** |  |  |  |

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| **E.F.R.A.**  **HANDBOOK**  **REFERENCE** | SUBJECT | **YES**  **----**  **GOOD** | **FAIR** | **NO**  **----**  **BAD** |
| **Section 6** | **RACE ORGANISATION** |  |  |  |
| **6.1.** | **Was the organisation split between enough people** |  |  |  |
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| **Section 6.2.** | **INVITATIONS** |  |  |  |
| **6.2.1.** | **Were invitations sent out in good time** |  |  |  |
|  | **Did you receive one** |  |  |  |
| **6.2.5.** | **Did organisers send confirmations to drivers** |  |  |  |
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| **Section 7.1.** | **REFEREES** |  |  |  |
| **7.1.** | **Were you satisfied with your colleague referee** |  |  |  |
| **7.1.23.** | **Were facilities according to rule book** |  |  |  |
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| **Section 7.2.** | **TIME KEEPING SUPERVISOR** |  |  |  |
| **7.2.1.** | **Was Time Keeping Supervisor appointed** |  |  |  |
| **7.2.6.** | **Did you check his/her work** |  |  |  |
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| **Section 7.3.** | **RACE OFFICIALS** |  |  |  |
| **7.3.1.** | **Were sufficient people present during meeting** |  |  |  |
| **7.3.5.** | **Did no official take part in the race** |  |  |  |
| **7.3.7.** | Were marshal’s provided by the host Club |  |  |  |
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| **Section 7.4.** | **INTERNATIONAL JURY** |  |  |  |
| **7.4.1.** | **Were the names of all Team Managers known** |  |  |  |
| **7.4.4.** | **Did the Jury meet and make any decisions** |  |  |  |
|  | **Were you part of the Jury** |  |  |  |
|  | **Were decisions that were taken written down** |  |  |  |
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| **Section 8** | **GENERAL RACE PROCEDURES** |  |  |  |
| **8.1.1.** | **Was official practice organised** |  |  |  |
| **8.4.3.** | **Were EFRA driver's licences checked** |  |  |  |
| **8.5.** | **When Radio interference occurred did the organisers take care of the problem** |  |  |  |
| **8.6.2.** | **Was a Frequency Counter/Spectrum Analyser present** |  |  |  |
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| **E.F.R.A.**  **HANDBOOK**  **REFERENCE** | SUBJECT | **YES**  **----**  **GOOD** | FAIR | **NO**  **---**  **BAD** |
| **Section 8** | **GENERAL RACE PROCEDURES (cont)** |  |  |  |
| **8.7.1.** | **Was Technical Inspection according to the rules** |  |  |  |
|  | **Were you called when problems arose** |  |  |  |
| **8.7.6.** | **Were cars (chassis) marked** |  |  |  |
| **8.7.9.** | **Did the organisers use a "Parc Ferme"** |  |  |  |
| **8.8.1.** | **Was the driver's briefing held in English** |  |  |  |
|  | **Was any other language used** |  |  |  |
| **8.9.1.** | **Were flags present and used** |  |  |  |
| **8.10.** | **Did the Race Director follow the races and issue warnings** |  |  |  |
|  | **Were warnings/penalties given fairly** |  |  |  |
| **8.11.4.** | **Did the organisers receive any protests** |  |  |  |
| **8.11.7/8** | **Did the Race Director deal with it within the time limit** |  |  |  |
| **8.11.10.** | **Was publishing time noted on all result sheets** |  |  |  |
| **8.13.1.** | **Was the prize ceremony done directly after the race** |  |  |  |
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| **Section 9** | **E.F.R.A. STARTING SYSTEM** |  |  |  |
| **9.1.** | **Was E.F.R.A. starting system used** |  |  |  |
|  | **Did any problems occur** |  |  |  |
| **9.1.4.** | **Was the lapcounting ‘loop’ in the correct position** |  |  |  |
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|  | **OTHER** |  |  |  |
| **1.** | **Marshalling done according to the rules** |  |  |  |
| **2.** | **Could spectators and drivers always hear the loudspeakers** |  |  |  |
|  | **Were all announcements made in English/home language** |  |  |  |
| **3.** | **Was the meeting completed** |  |  |  |
| **4.** | **Were all results displayed as soon as possible** |  |  |  |
|  | **Did Team Managers and Referees receive separate copies** |  |  |  |
| **5.** | **Were all cars of Finalist inspected and held during the normal protest time** |  |  |  |
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| **REFEREE'S ADDITIONAL REMARKS** |
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| **EXTRACT FROM EFRA HANDBOOK:**  7.1.3 Two EFRA referees, (see approved list) appointed by the section chairman after consultation with the national federation, are required for all EFRA EC's with al­located places. At least one of them must be from abroad and will be head referee. The hosting federation must provide suitably qualified substitute(s) to assist and stand in.  For GP‘s and open EC‘s one EFRA referee will suffice (see approved list). A second referee, known by name and approved by the national federation but not nec­essarily on the approved list may be accepted. The hosting club must provide a suitable qualified substitute to assist and stand in. EFRA does not pay any referee expenses for GP's or sanctioned International races.  7.1.4. EFRA referees are appointed by EFRA for a period of two (2) years after being proposed by their National Federation. The EFRA Referee form must be used and the registration year will be indicated on the Referee list, chapter 1.  EFRA referees must be experienced and unbiased people with a good knowledge of the English language and EFRA rules. They must have acted as Referee at least at National level in that class before being proposed by their National Federation.  Each Section will prepared a list of approved Referees from those proposed together with an indication of their experience level.  EFRA Referees are divided in 3 categories  Grade C: Grand Prix or International Meetings  Grade B: European Championships  Grade A: World Championships  Grade A and B EFRA Referees must, after proposed by National Federation, receive the sanction of the appropriate Section Chairman.  Appointment to be made by the EFRA Executive Committee.  7.1.5. EFRA will pay the travelling costs (agreed in advance) of one Non-National Referee appointed by EFRA to European Championships with allocated places at the AGM. All other costs (Hotel, meals, sundries etc.) to be covered by the organiser. EFRA will retain a ‘performance bond’ (rule 3.6.8) from the Entry Fees paid to the Organiser/Federation to cover these costs and any balance will be paid to the Organiser/Federation at the end of the year, or when all costs have been ratified and the EFRA officials have confirmed the event was to EFRA standards. It is assumed that the Organiser will reserve adequate and  decent hotel accommodation for the EFRA appointed Referee and provides comfort at trackside (lunches, refreshments, dinner-party ticket etc.). If the accommodation reserved by the Organiser is deemed unsuitable, the EFRA Referee has the right to seek an alternative. The EFRA Referee is entitled to claim a maximum of 100 Euro (or equivalent) for Hotels, meals, sundries per.24hr. period. Higher costs will be the responsibility of the Referee. All costs claimed, must be duly documented on the expense claim to EFRA with receipts provided. The EFRA Referee will inform the Organiser/Federation of the costs  that will be claimed prior to leaving the event. The organiser has the right to settle some/all of these costs direct, therefore reducing any claim by EFRA against the ‘performance bond’.  **7.1.6. REFEREES DUTIES**  At EFRA events at all times during the qualifying heats, both referees in turn will watch and observe the racing from start to finish.  During the finals both referees must observe the racing from start to finish. The host Federation must provide suitably qualified substitutes to stand in for these referees should they be called away from their duties. The expenses of these substitutes must be clarified in advance between host Federation and the organising club. |

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| REFEREES NOTES **WARNINGS & PENALTIES** | Logo  Description automatically generated |

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| **Car No** | **Heat** | **Final** | **Round** | REASON FOR PENALTY or WARNING |
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| REFEREES EXPENSES |

**EXPENSES OF (Referee 1):**

***IMPORTANT For the organisers bookkeeping attach all receipts to this sheet. Clearly state currency claimed***

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| **DATE** | DESCRIPTION | | **CURRENCY**  **AMOUNT** |
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| TOTAL AMOUNT CLAIMED FROM THE ORGANISER | | | € |
| **The sum above have been paid by the organiser** | | | |
| **Date:** | | **Signed:** | |
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**EXPENSES OF (Referee 2):**

***IMPORTANT For the organisers bookkeeping attach all receipts to this sheet. Clearly state currency claimed***

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| **DATE** | DESCRIPTION | | **CURRENCY**  **AMOUNT** |
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| TOTAL AMOUNT CLAIMED FROM THE ORGANISER | | | € |
| **The sum above have been paid by the organiser** | | | |
| **Date:** | | **Signed:** | |
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To: EFRA TREASURER

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| **To cover the costs for the Referees our club claims (max. € 136,-):** |  |

***NOTE ! A copy of Referee’s Report page 7 must be attached to this claim.***

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| TO BE PAID TO | **BANK PAYMENT DETAILS** |
| **NAME / CLUB :** | **BANK NAME:** |
| **ADDRESS:** | **ADDRESS:** |
|  |  |
|  |  |
|  | **ACCOUNT No:** |
| **COUNTRY:** | **BANK SORT or SWIFT CODE:** |

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| **Date:** | **Signed:** |

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| DEPOSIT REFUND FOR SECTION CHAIRMAN USE ONLY ! | |
| **RACE MEETING:**  **DATE:**  **SECTION:**  **CLASS:** |  |

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| **The Referee’s expenses for above meeting was:** |  | **Paid according to the handbook** | |
|  |  |  | |
| **I suggest that Referee’s expenses for above meeting will be:** |  | **Paid with a total amount of** |  |
|  |  |  | |
| **I propose that the Section meeting at the EFRA AGM:** |  | **Vote in favour for a Deposit Refund** | |
|  |  |  | |
|  |  | **Don’t vote for a Deposit Refund** | |

**The reason for my decision is:**

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| **Date:** |  | TREASURER'S USE ONLY | |
|  |  | **DEPOSIT REPAID** |  |
| **Signed by Section Chairman** | | **REFEREE COSTS PAID** |  |